ISO/IEC JTC 1/SC 32 N **1380**

ISO/IEC JTC 1/SC 32

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DOCUMENT TYPE	Logistical information for meeting
TITLE	ISO/IEC JTC 1/SC 32 Meeting Kobe, Japan – Logistical Information and Registration Forms
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Meeting Information

ISO/IEC JTC 1/SC 32 Plenary Meeting,
ISO/IEC JTC 1/SC 32/WG Meetings,
SC 32/WG 2 Open Forum,
20th to 31st March, 2006,
Kobe, Japan

The ISO/IEC JTC 1/SC 32 plenary meeting, WG meetings and the WG 2 Open Forum will be held in Kobe city, Japan from 20th through 31st March, 2006.

1. **Meeting Schedule:**
   - **SC32 Open Plenary : 9:00--12:00, 27th March, 2006,**
   - **SC32 Closing Plenary: 13:00--16:00, 31st March, 2006,**
   - **SC32 Tutorial   : 13:00--17:00, 27th March, 2006,**
   - **SC32 WG Meetings;**
        - **WG1: 9:00-17:00, 27th -- 31st March, 2006**
        - **WG2: 9:00-17:00, 23rd -- 31st March, 2006**
        - **WG3: 9:00-17:00, 20th -- 31st March, 2006**
        - **WG4: 9:00-17:00, 27th -- 31st March, 2006**
   - **The Open Forum for Harmonization of Ontology, terminology and metadata will be held at the same place, from 20th to 22nd March, 2006.**

2. **Meeting Place;**

   International Conference Center Kobe, Kobe city, Japan

   Address: 6-9-1 Minatojima-nakamachi, Chuo-ku, Kobe, 650-0046 Japan.

   TEL : +8178-302-5200

   http://www.kcva.or.jp/e-convention/index.html

View of the Port Island, Kobe

International Conference Center Kobe

**Night view of the Port Island from Rokko Mountain**

Location of Kobe

Kobe is one of the earliest internationalized cities, located in the middle-west part of Japan. It takes only 20 minutes from Osaka central station by train, also around 65 minutes from the Kansai International Airport by dedicated limousine service.

In 1995, Kobe had a serious earthquake (magnitude: 7.2). More than 6,000 people were killed by the disaster. However, Kobe was completely recovered and showing dramatic growing in the territorial economy and international trading traffics through their modernized ship port facilities, today.

The International Conference Center is located in the middle of the Port Island which was constructed more than 20 years ago to enhance their trade shipping capacity. So many sophisticated conference and accommodation facilities are provided in the island. From Kobe, it is very convenient to visit ancient traditional cities, such as Kyoto and Nara. To Kyoto, it takes around one hour by trains or two hours by express sight seeing bus services.

Weather of Kobe area

Usually, on the end of March, weather is considerably fair in this season. Especially Kobe area is known as calm and warm climate. The cherry blossom might be expected in this season in Kobe area.
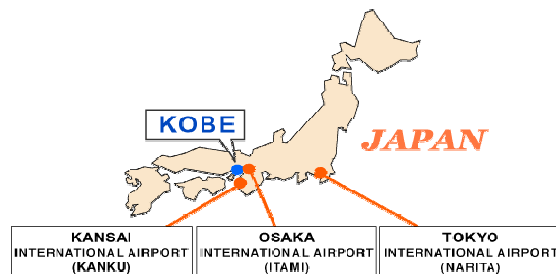
Access to the Port Island, Kobe;

2

There are two main routs to get in the Port Island, Kobe from International Airports

(1) From Narita International Airport

    Narita ➔   JR Toyo St. ➔JR Shin-Kobe St.➔ JR Sannomiya St. ➔ Port Island

    Narita ➔   Osaka Itami Airport ➔ JR Sannomiya St. ➔ Port Island

    Narita ➔   Kansai International Airport ➔ JR Sannomiya St. ➔ Port Island

    (JR: Japan Railway)

(2) From Kansai International Airport

    Kansai International Airport ➔ JR Sannomiya St. ➔ Port Island

How to get in the Port Island, Kobe

From Outside of Japan

Osaka Itami Airport   Connection Flight (65 min)   Narita International Airport

Limousine Bus   (40 min)   Limousine Bus (80 min)

JR Shinkansen Exp. Train (2 h45m)

JR Shin-Kobe St.   JR Tokyo Station

Subway(15 min)   Connection Flight (60 min)

JR Sannomiya St.   Limousine Bus (65 min)   Kansai International Airport

Port Liner (15 min)

Port Island, Kobe

From Outside of Japan
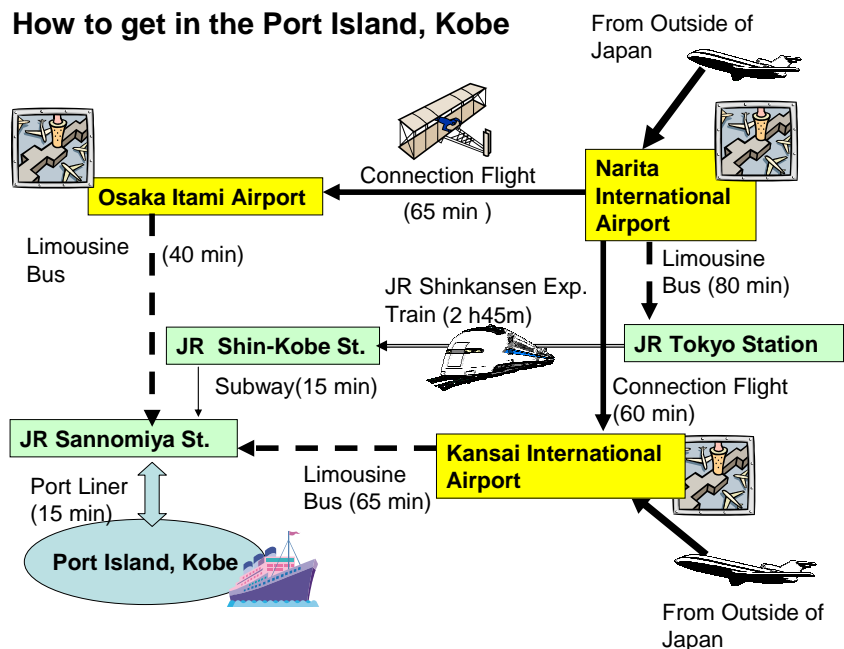
Routes to get in the Port Island, Kobe

- **From Narita International Airport:**   Two alternatives available:

  (1) Connection flights to:

  - Kansai International Airport,

    or

  - Osaka Itami Airport,

  (2) Use JR Shinkansen (Super Express train)

  - ➢ Limousine service from Narita to Tokyo station (80 min., JPY 3,000), and

  - ➢ JR Shinkansen train from Tokyo station to Shin-Kobe Station (165 min., JPY 14,670)

- **From Kansai International Airport:**

  Limousine Bus service are available from the Airport to JR Sannomiya station (65 min.).

  Fee: JPY 1,800

- **From Osaka Itami Airport:**

  Limousine Bus service are available from the Airport to JR Sannomiya station (40 min.)

  Fee: JPY 1,020

- **From JR Shin-Kobe station (Shinkansen Train):**

  Subway: Shin-Kobe St. to Sannomiya St. (15 min.)

  Fee: JPY 200

- **From JR Sannomiya station:**

  The Port liner (Loop service) to Shimin-Hiroba St. or Naka-Futo St.

   (15min, JPY 240)

  http://www.knt-liner.co.jp/english/index.asp

  Shuttle service is available for Portpia Hotel's guests only. (15 min., Free)

3. **Meeting Facilities:**
   - **Room (100 persons) :   1**
   - **Room (30 persons)   :   1**
   - **Room (20 persons)   :   3**
   - **Room (15 persons)   :   1**
   - **Wireless LAN & Internet Access: available**
   - **Copy machine: available**
   - **PC projectors :   available**
   - **PC & Printer   :   available**

4. **Host Organization;**

   IPSJ/ITSCJ: Information Processing Society of Japan /Information Technology Standards Commission of Japan.

   Address: Room 308-3, Kikai-Shinko-Kaikan Bldg, 3-5-8

   Shiba-koen, Minato-ku, Tokyo, 105-0011 Japan

   Tel: +813-3431-2808

   Fax: +813-3431-6493

   Supporters:

   OGIS-RI Co., Ltd (Osaka Gas Information Systems – Research Institute)

5. Local Contact;

Any questions or requests should be sent to;

Mr. Hajime Horiuchi (SC32/WG2)

hori@tiu.ac.jp

6. Travel Documents

All foreign visitors entering Japan must have a valid passport.

Visitors from certain countries are required to obtain a visa prior to their arrival in Japan.

If your country requires any substantiating document such as an "Invitation Letter", please request this from Ms. Saori Narita, IPSJ/ITSCJ

narita@itscj.ipsj.or.jp

FAX:+813-3431-6493

7. Hotel Information

Following Hotels provide special rate to the reservations for "SC 32 Meetings & Open Forum 2006."

- **How to make a reservation:**

    All reservations to the hotels below should be made, **no later than 6th, March 2006.**

    Reservation forms are attached.

- **Closer look at the Central part of the Port Island, Kobe.**

Quality Hotel Kobe

Meeting Place

Kobe Portopia Hotel

Hotel Pearl City, Kobe

Loop Service, Port Liner

(1)Kobe Portopia Hotel

Address: 6-10-1 Minatojima, Nakamachi, Chuo-ku, Kobe, 650-0046, Japan

Tel : +8178-302-1122

Fax: +8178-302-6877

URL: http://www.portopia.co.jp/en/index.html

(Precise access information to the hotel is available on the web. They provide free shuttle
 bus service from JR Sannomiya Station)

- Block Reserved   : 40 rooms
- Rate per night   :   Single Room   JPY 11,550

    Twin-Single use   JPY 17,850

    Twin-twin Use   JPY 10,500 (Per person)

    Double-Single use   JPY 17,850

    Double-Double use   JPY 10,500 (Per person)

- Tax & Service Fee   : Included
- Breakfast   : Included
- Internet Access   :   Cable (JPY 1,000/day)
- Reservation :   All reservations should be made through e-mail only.

     Fax : N/A

     Email: reservation@portopia.co.jp

          (Mr. Sugino, Reservation Manager)

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(2)Quality Hotel Kobe

Address: 6-1 Minatojima-Nakamachi, Chuo-ku , Kobe, JP, 650-0046

Tel: +8178-303-5555

Fax: +8178-303-5560

URL: **http://www.choice-hotels.jp/qhkobe/#**

- Block Reserved   : 30 rooms
- Rate per night   : Single room: JPY 7,500

    Twin-Single use   JPY 8,500

    Twin-twin Use   JPY 6,500 (Per person)

    Double-Single use   JPY 7,500

    Double-Double use   JPY 4,500 (Per person)

    Executive-Double Single use   JPY 8,500

    Executive-Double Double use   JPY 6,000 (Per person)

- Tax & Service Fee   : Included
- Breakfast   :   Included

- ■ Internet Access: Wireless (free)
- ■ Reservation (Fax or Email)

  FAX : +8178-303-5560

  Email: hotelhelp@choicehotels.com

  (Mr. Saidou, Reservation Manager)

Caution !! :

No room is available on 20th March, 2006 at the Quality Hotel Kobe.

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(3) Hotel Pearl City Kobe

Address: 7-5-1 Minatojima, Nakamachi, Chuo-ku, Kobe, 650-0046

Tel: +8178-303-0100

Fax: +8178-303-0211

URL: http://www.pearlcity.co.jp/kobe/jindex.html

- ■ Block Reserved : Single 20 rooms

  Twin or Double 10 rooms
- ■ Rate per night : Single Room JPY 8,400

  Twin-Single use JPY 10,500

  Twin-Twin use JPY 7,875 (Per person)

  Double-Single use JPY 10,500

  Double-Double use JPY 7,875 (Per person)
- ■ Breakfast : Included
- ■ Tax & Service Fee : Included
- ■ Internet Access: Wireless (Free)
- ■ Reservation: (Fax or Email)

  Fax: +8178-303-0211

  Email: kobe@pearlcity.co.jp

  （Mr. Ogawa，Reservation Manager ）

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8. **Meeting Registration;**

   Advanced Registration should be needed.

   Meeting Registration Form should be send to Frank@Farance.com,

   MannD@battelle.org, sc32-ofmr2006@tiu.ac.jp , by **6th March 2006.**

   Also, please send CC of Hotel Reservation to sc32-ofmr2006@tiu.ac.jp .

9. Registration Fee:

    No Charged to all participants of SC32 meetings and the open forum, this time.

10. Reception;

During the meetings, a reception will be provided on <u>the evening of 29th March (Wed)</u>.

All participants including your families are welcome to the reception.

    It is appreciated if you could denote your availability of the participation and number of your accompany to the reception on the registration form.

11. Other information

All questions are welcome to Mr. Hajime Horiuchi.　<hori@tiu.ac.jp>

ISO/IEC JTC1/SC 32 Meetings
20th – 31st March, 2006

Kobe, Japan

* HOTEL RESERVATION FORM *

To: Kobe Portopia Hotel,	**CC: Host Contact**
Attn: Reservation Manager (Mr. Sugino)	**Attn: Mr. Hajime Horiuchi**
Tel : +8178-302-1122	Tel : +8190-3318-8767
Fax: +8178-302-6877 (email Only)	Fax: +813-3700-2589
E-Mail: reservation@portopia.co.jp	Email: sc32-ofmr2006@tiu.ac.jp

We look forward to welcoming you in Kobe. In order to help us to prepare your visit, you are kindly requested to complete the form below an return by email directly to the Kobe Poetopia Hotel, **no later than 6th   March 2006** Once this deadline is over, we cannot guarantee further availability of hotel rooms.

- ■ **Room Type**
   - (A) Single Room   JPY 11,550
   - (B) Twin-Single use   JPY 17,850
   - (C) Twin-twin Use   JPY 10,500   (Per person)
   - (D) Double-Single use   JPY 17,850
   - (E) Double-Double use   JPY 10,500 (Per person)
- ■ Tax & Service Fee   :   Included
- ■ Breakfast   :   Included
- ■ Internet Access   :   Cable (JPY 1,000/day)

Room Booking - Key Word: "SC 32 Meetings & Open Forum 2006"				
Name (Mr/Ms/Mrs/Dr)				
Company				
Telephone No.			**Fax No.**	
Email				
Arrival Date		**Arrival Time**		
Departure Date		**Departure Time**		
Room Type			**No. of Persons**	
No.of Rooms				
Special Requests	Smoking		Non-Smoking	
Internet Use	Yes	No		
Other Requests				

Please delete below in the CC mail to Host Contact.

Payment Details (A credit card number is required for booking)		
Credit Card Type	Amex / Visa / Master Card / JCB / Diner	
Name of Cardholder		
Card No.		**Expiry Date**

ISO/IEC JTC1/SC 32 Meetings
20th – 31st March, 2006
Kobe, Japan
* HOTEL RESERVATION FORM *

To: Quality Hotel Kobe   **CC: Host Contact**
Attn: Reservation Manager (Mr. Saidou)   **Attn: Mr. Hajime Horiuchi**
Tel   : +8178-303-5555   Tel : +8190-3318-8767
Fax:: +8178-303-5560   Fax: +813-3700-2589
E-Mail: hotelhelp@choicehotels.com   Email: sc32-ofmr2006@tiu.ac.jp

We look forward to welcoming you in Kobe. In order to help us to prepare your visit, you are kindly requested to complete the form below an return by email or Fax directly to the Quality Hotel
Kobe, **no later than 6th March 2006**. Once this deadline is over, we cannot guarantee further availability of hotel rooms.

- ■ **Room Type**
  - (A) Single room: JPY 7,500
  - (B) Twin-Single use   JPY 8,500
  - (C) Twin-twin Use   JPY 6,500 (Per person)
  - (D) Double-Single use   JPY 7,500
  - (E) Double-Double use   JPY 4,500 (Per person)
  - (F) Executive-Double Single use   JPY 8,500
  - (G) Executive-Double Double use   JPY 6,000 (Per person)
- ■ Tax & Service Fee   :   Included
- ■ Breakfast   :   Included
- ■ Internet Access   :   Wireless (Free)
- ■ **No room is available on 20th March, 2006   at the Quality Hotel Kobe.**

Room Booking - Key Word: "SC 32 Meetings & Open Forum 2006"				
Name (Mr/Ms/Mrs/Dr)				
Company				
Telephone No.			**Fax No.**	
Email				
Arrival Date		**Arrival Time**		
Departure Date		**Departure Time**		
Room Type			**No. of**	
No.of Rooms			**Persons**	
Special Requests	Smoking		Non-Smoking	
Internet Use	Yes	No		
Other Requests				

Please delete below in the CC mail to Host Contact.

Payment Details (A credit card number is required for booking)		
Credit Card Type	Amex / Visa / Master Card / JCB / Diner	
Name of Cardholder		
Card No.		Expiry Date

ISO/IEC JTC1/SC 32 Meetings
20th – 31st March, 2006
Kobe, Japan

* HOTEL RESERVATION FORM *

To: Hotel Pearl City Kobe **CC: Host Contact**
Attn: Reservation Manager (Mr. Ogawa) **Attn: Mr. Horiuchi**
Tel   : +8178-303-0100 Tel   : +8190-3318-8767
Fax: +8178-303-0211 Fax: +813-3700-2589
E-Mail: kobe@pearlcity.co.jp Email: sc32-ofmr2006@tiu.ac.jp

We look forward to welcoming you in Kobe. In order to help us to prepare your visit, you are kindly requested to complete the form below an return by email or Fax directly to the Hotel Perl City Kobe, **no later than 6th March 2006**. Once this deadline is over, we cannot guarantee further availability of hotel rooms.

- ■ **Room Type**
  - ① Single Room   JPY   8,400
  - ② Twin-Single use   JPY   10,500
  - ③ Twin-Twin use   JPY   7,875 (Per person)
  - ④ Double-Single use   JPY   10,500
  - ⑤ Double-Double use   JPY   7,875 (Per person)
- ■ Tax & Service Fee   :   Included
- ■ Breakfast   :   Included
- ■ Internet Access   :   Wireless (Free)

Room Booking - Key Word: "SC 32 Meetings & Open Forum 2006"				
Name (Mr/Ms/Mrs/Dr)				
Company				
Telephone No.			**Fax No.**	
Email				
Arrival Date		**Arrival Time**		
Departure Date		**Departure Time**		
Room Type			**No. of Persons**	
No.of Rooms				
Special Requests	Smoking		Non-Smoking	
Internet Use	Yes	No		
Other Requests				

Please delete below in the CC mail to Host Contact.

Payment Details (A credit card number is required for booking)	
Credit Card Type	Amex / Visa / Master Card / JCB / Diner
Name of Cardholder	
Card No.	Expiry Date

ISO/IEC JTC1/SC 32 Plenary Meeting
ISO/IEC JTC1/SC 32 Working Group Meetings
20th – 31st March 2006
Kobe, Japan

* Meeting Registration Form

Please fill in this registration form and send it by email or Fax to the JTC 1/SC 32 Secretariat, **no later than 6th March 2006**

Also send a copy of this registration form as attachment of the email to the host contact, Mr Hajime Horiuchi at   sc32-ofmr2006@tiu.ac.jp

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Attention: **Mr Frank Farance, JTC1/SC 32 Secretariat**

         Fax: +1 212 759 1605
         Email: Frank@Farance.com
         Email: MannD@battelle.org

CC: **Mr   Hajime Horiuchi, JTC1/SC32 Japan**
         Tokyo International University
         Fax: +813-3700-2589
         Email: sc32-ofmr2006@tiu.ac.jp

(Mr/Ms/Mrs) Given Names:	Surname:
Organisation:	
Address:	
City:	Country:
Telephone:	Fax:
Email:	
Country of Delegation:	
Date of Arrival:	

I will participate in the following meetings (please put an "X" in the appropriate field)**:**

SC 32 Plenary	SC 32/WG 1	SC 32/WG 2	SC 32/WG 3	SC 32/WG 4

I will participate in the Reception on 29th March 2006.

Yes	No	Number of Accompany

JTC 1/SC 32 Meetings March 2006, Kobe, Japan

The 9th Open Forum for
Harmonization of Terminology, Ontology and Metadata
20th – 22nd March, 2006
Kobe, Japan

* Registration Form

Please fill in this registration form and send it by email or Fax to the Host Contact,
Mr. Hajime Horiuchi, **no later than 6th March,   2006**

Attention: Mr.   Hajime Horiuchi, (JTC1/SC32 Japan)

> Tokyo International University,
> Fax: +813-3700-2589
> Email: hori@tiu.ac.jp

(Mr/Ms/Mrs) Given Names:	Surname:
Organisation:	
Address:	
City:	Country:
Telephone:	Fax:
Email:	
Country of Delegation:	
Date of Arrival:	

I will participate in the following days and SC32 Meetings (please put an "X" in the appropriate field)**:**

1st Day	2nd Day	3rd Day	SC32 Meetings	