

ISO/IEC JTC 1/SC 32 N 1917

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REPLACES: --

ISO/IEC JTC 1/SC 32

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DOCUMENT TYPE	Logistical information for meeting
TITLE	Logistical information for Working Group Meeting for ISO/IEC JTC1/SC32/WG1, 17-20 November 2009, Guilin, China
SOURCE	WG1 - Wenfeng Sun - Convener
PROJECT NUMBER	1.32.01.
STATUS	For use by participants to make travel arrangements to the meeting, including visa applications.
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DUE DATE	
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2009-08-11

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**ISO/IEC JTC 1/
SC32/WG 1**

eBusiness

TITLE : Logistics information for WG1 meeting in Guilin, 2009

SOURCE : Convener

STATUS :

ACTION : For use by participants to make travel arrangements to the meeting.

DUE DATE :

NO. OF PAGES:

NOTES :

Logistics information for WG1 meeting in Guilin, 2009

1 Time and Location

Time: November 17-20, 2009, with a possible workshop on November 16.

Location: Guilin Royal Garden Hotel

Guilin Linjiang Road No.186-1, Guilin City, 541004

Guangxi Zhuang Autonomous Region, China

Website of the hotel: <http://www.glroyalgarden.com/default.asp>

2 Hotel Rates and reservation

Rates:

Standard Room RMB 400 per night

Standard Room facing the river RMB 560 per night

NOTE:

- 1) Changing to King size bed in each room will have RMB 80 additional charge.
- 2) The above rates include breakfast, the 15% service fee and RMB8/person Government price balance fee.
- 3) Free Internet connection is provided in the room.

Reservation:

Send reservation request to sunwf@cnis.gov.cn. Please state explicitly the following information:

- 1) passport name,
- 2) requirements about dates and room type
- 3) credit card number, valid thru, CVV

Contact of the hotel:

Please contact +86- 0773-5688888, for any other information of the hotel.

3 Transportation to the hotel

The nearest airport is Guilin Liangjiang Airport, which is 28 km from the city center.

The best way to go to the hotel from the airport is by taxi. The taxi fee will be about 100 RMB. There will be a shuttle bus to the city center, but a transfer from the city center to the hotel could be troublesome. The shuttle bus costs 20 RMB.

The following picture is the name and address of the hotel, please print it out and show it to the taxi driver.

· · · 桂林帝苑酒店
· 桂林市临江路186-1号

4 Visa

Official invitation form from SAC is needed for Visa application, and the following information is needed for the invitation form:

- (1) Full Name (As appeared on passport)
- (2) Nationality
- (3) Occupation
- (4) Passport No.
- (5) Planned Arrival Date
- (6) Fax and Tel number
- (7) Air Mail Address

The official invitation form will be faxed to you followed by the express airmail. It may take 1~4 weeks to get the fax copy. So please send the above information to sunwf@cnis.gov.cn as early as possible.