

# ISO/IEC JTC 1/SC 32 N 1818

Date: 2008-12-04

REPLACES: --

<p style="text-align: center;"><b>ISO/IEC JTC 1/SC 32</b></p> <p style="text-align: center;"><b>Data Management and Interchange</b></p> <p style="text-align: center;"><b>Secretariat: United States of America (ANSI)</b> <b>Administered by Farance Inc. on behalf of ANSI</b></p>
--

<b>DOCUMENT TYPE</b>	Meeting Agenda
<b>TITLE</b>	Meeting Agenda and Notice - SC32/WG1 2009 Interim Meeting Ottawa, Canada
<b>SOURCE</b>	WG1 Convener - Wenfeng Sun
<b>PROJECT NUMBER</b>	
<b>STATUS</b>	Preliminary agenda and Notice with logistical information for interim meeting of WG1Ottawa meeting, 16-19 February 2009
<b>REFERENCES</b>	
<b>ACTION ID.</b>	FYI
<b>REQUESTED ACTION</b>	
<b>DUE DATE</b>	
<b>Number of Pages</b>	8
<b>LANGUAGE USED</b>	English
<b>DISTRIBUTION</b>	P & L Members SC Chair WG Conveners and Secretaries

Dr. Timothy Schoechle, Secretary, ISO/IEC JTC 1/SC 32  
Farance Inc \*, 3066 Sixth Street, Boulder, CO, United States of America  
Telephone: +1 303-443-5490; E-mail: [Timothy@Schoechle.org](mailto:Timothy@Schoechle.org)  
available from the JTC 1/SC 32 WebSite <http://www.jtc1sc32.org/>  
\*Farance Inc. administers the ISO/IEC JTC 1/SC 32 Secretariat on behalf of ANSI



2008-12-01

China National Institute of Standardization

No.4, Zhichun Road

Beijing, China

Direct Line: +86 10 5881 1603  
Direct Fax: +86 10 5881 1616  
E-mail: Wenfeng Sun, Convenor  
sunwf@cnis.gov.cn

**ISO/IEC JTC 1/  
SC32/WG 1**

**eBusiness**

**TITLE** : Meeting Notice and Initial Draft Agenda for the JTC1/SC32/WG1 16-19 February, 2009 Meeting, Standards Council of Canada, Ottawa, Canada

**SOURCE** : JTC1/SC32/WG1 Convenor

**STATUS** : Meeting Notice and Draft Agenda Document

**ACTION** : JTC1/SC32/WG1 members are requested to provide comments and inputs on additions, changes, etc., to this initial Draft Agenda and forward the same to the SC32/WG1 Convenor before 6 January, 2009 so that a "Final Draft" Agenda can be prepared and issued no later than 9 January, 2009

**DUE DATE** : 2009-01-06

**NO. OF PAGES**:2

**NOTES** :

## **Meeting Notice and Initial Draft Agenda for the JTC1/SC32/WG1 Meeting**

The next meeting of SC32/WG1 will be held in Ottawa, Canada. Start date of the meeting is Monday 16th February (9:00 AM) and end date is Thursday 19th February (latest at 4 PM) in 2009. The meeting is hosted by Standards Council of Canada. The meeting location is at 270 Albert Street, Suite 200, Ottawa, Ontario K1P 6N7, Canada. The logistics information is in document WG1N393.

The initial draft agenda is as follows:

1. Opening of the meeting
2. Roll call of delegates
3. Adoption of the agenda
4. Appointment of the drafting committee
5. 15944-2 (Registration of Scenarios and their Components as Business Objects)
6. 15944-3 (Open-edi Descriptive Techniques)
7. 15944-4 (Open-edi Ontology Model)
8. 15944-5 (Identification and Mapping of Various Categories of Jurisdictional Domains)
9. 15944-6 (Technical Introduction of eBusiness Modelling (Technical Report))
10. 15944-7 (Vocabulary)
11. 15944-8 (Identification of privacy requirements as external constraints on business)
12. 15944-9 (Traceability framework)
13. New parts for ISO/IEC 15944
14. Update of all parts of 15944 and ISO/IEC 14662 as single effort
15. WG1 website and document registry
16. Issues raised by other WGs in SC32, and other organizations within ISO and IEC.
17. Chairman considerations
18. Secretariat considerations
19. Future meeting schedule
20. Any other business
21. Approval of resolutions
22. Close of the meeting



2008-11-28

China National Institute of Standardization

No.4, Zhichun Road

Beijing, China

Direct Line: +86 10 5881 1603

Direct Fax: +86 10 5881 1616

E-mail: Wenfeng Sun, Convenor  
sunwf@cnis.gov.cn

**ISO/IEC JTC 1/  
SC32/WG 1**

**eBusiness**

**TITLE** : Logistical and hosting information of the ISO/IEC JTC1/SC32/WG1 meeting, Ottawa, Canada, 16-19 February, 2009

**SOURCE** : Canada National Body

**STATUS** : SC32/WG1 Meeting hosting document

**ACTION** : For information and use by JTC1/SC32/WG1 members

**DUE DATE** : --

**NO. OF PAGES**: 5

**NOTES** : SC32/WG1 participants (as well as any other JTC1/SC32 P. L & O members) who will be participating in this JTC1/SC32/WG1 meeting are requested to inform both the SC32/WG1 Convenor, Wenfeng Sun & the local liaison, Dr. Jake V. Knoppers < [mpereira@istar.ca](mailto:mpereira@istar.ca) > no later than 29 January, 2009.

SC32/WG1 participants requiring letters of invitation in order to be able to obtain Canadian visas are requested to contact Roz Waddell, SCC, [rwaddell@scc.ca](mailto:rwaddell@scc.ca) > (see further below for details)

**Logistical and hosting information of ISO/IEC JTC1/SC32/WG1 meeting,  
Ottawa, Canada, 16-19 February, 2009**

The ISO/IEC JTC1/SC32/WG1 meeting in February, 2009 will be held in Ottawa, Canada. The meeting will be hosted by the NB of Canada, i.e. the Standards Council of Canada (SCC). The initial draft Agenda for this SC32/WG1 meeting will be posted shortly as document SC32/WG1 N394 by the SC32/WG1 Convenor.

Information about meeting arrangements and local hosting:

**Meeting dates:**

16-19 February, 2009

**Location:**

Boardroom  
Standards Council of Canada (SCC)  
270 Albert Street, Suite 200  
Ottawa, Ontario K1P 6N7

**Local Contact:**

Roz Waddell  
Program Officer, IEC, ISO, JTC1  
Standards Council of Canada  
270 Albert Street  
Ottawa, Ontario K1P 6N7  
PH: 613-238-3222  
Fax: 613-569-7808  
[rwaddell@scc.ca](mailto:rwaddell@scc.ca)  
[www.scc.ca](http://www.scc.ca)

**[Local JTC1/SC32/WG1 Liaison Contact:**

Dr. Jake Knoppers  
PH: 613-234-3244  
Fax: 613-234-393  
[mpereira@istar.ca](mailto:mpereira@istar.ca) ]

**Meeting Fee:**

No facilities fee will be charged.

**Hospitality:**

There will be coffee and other refreshments available during the JTC1/SC32/WG1 meetings. There will be a "social", i.e., dinner, hosted by CAC JTC1/SC32 on Tuesday, 17 February, 2009. [Information on time and location of restaurant will be made available at the meeting.]

**Network access:**

Internet access will be available via the SCC's wireless network. (At the meeting, information will be made available on how to use SCC's Public Wireless Access Point.)

**Accommodation:**

No group reservations have been made, i.e., feel free to make your own arrangements. A relatively inexpensive and nearby accommodation is the Travelodge Doral Inn ([www.doralinn.com](http://www.doralinn.com)). A one bed (double or queen size guest rooms should be available for \$99-109 per night (you will have to "negotiate" this rate). Whatever the per night rate obtained, it includes continental breakfast, free wireless internet, work desk, etc. (Grocery and ATM are nearby). The Travelodge Doral Inn is located at 486 Albert Street, Ottawa, Ontario, K1R 5B5. Tel: +1-613-230-8055 or 1-800-263-6725. This is about a 3-4 minute walk to the SCC (also on Albert Street).

Should this be your choice, SVP reserve ASAP as room availability is limited.

Also keep in mind that the period from 6-22 February, 2009 is the time of "Winterlude", a winter carnival type celebration. This brings many visitors to Ottawa and thus added demand on available accommodations (and possible rise in prices).

**Weather:**

February in Ottawa may include snow or rain. The temperatures are in the -10 to +10 degree centigrade range (unless an arctic storm arrives).

**Transportation<sup>1</sup>:**

Ottawa International Airport has direct flights to many cities in Canada, North America, and Europe. Flights to Toronto and Montreal provide options on connection to many more cities. For information about airline arrivals and departures, surface transportation to the hotel and the airport services, visit the airport's website at: <http://www.ottawa-airport.ca/>.

Also note that some airlines (e.g., KLM, Air France, etc.) provide direct bus connections from the Montreal International Airport to downtown Ottawa and vice-versa (as part of their airline ticket). The bus ride is about 2 hours.

The transportation options from the airport to the hotel are (effective fall 2008):

Taxi: Approximately \$30 (plus tip); travel time 20 minutes minimum.

Limousine: On demand; call 613 523-1560.

Rental car: Car rental companies are located in the Parkade, across the street from the passenger terminal building outside level 1 Arrivals area; rates vary by agency/vehicle type; parking downtown is \$15-17 per day.

---

<sup>1</sup> Fares noted for various forms of transportation change from 2008 to 2009.

Hotel Shuttle Bus: Departs from Post 10 outside level 1 Arrivals area; fare \$15(adult) one-way, \$26 return (also group rates); every 30 minutes departing 5 and 35 minutes after the hour; service from 5:00 AM to 12:05 AM; travel time varies by hotel.

<http://www.yowshuttle.com/>

Public Transit (OC Transpo): Route 97 departs from Post 14 outside the level 1 Arrivals area; exit bus on Albert Street between Kent and Lyon (Place de Ville stop); hotel is at corner of Albert and Lyon; fare is \$3 cash each way or 2 tickets (purchase at Ground Transportation Desk located on level 1 for a \$1.00 ticket); travel time is 26 minutes.

See further <http://www.octranspo.com>. From there you can choose the fare or map options. For Bus #97, the direction is Downtown/Bayshore on arrival; and, direction South Keys/Airport on return.

Current information on these options can be obtained at the airport or by visiting the airport website mentioned above.

### **Passport and Visa:**

Foreign nationals require a valid passport to enter Canada. A visa is required to enter from some countries. Please check with the local Canadian Embassy, Consulate or High Commission for information on visa requirements well in advance of departing. Letters of invitation can be provided on request by contacting:

Ms. Roz Waddell  
Standards Council of Canada,  
270 Albert St.,  
Ottawa, Ontario K1P 6N7  
Telephone: +1 613 238-3222  
E-mail: [rwaddell@scc.ca](mailto:rwaddell@scc.ca) .

### **Currency and Credit Cards:**

The Canadian dollar is the currency used in Canada. In September, 2008, the Canadian dollar exchanged for 0.94 USD; 0.67 EURO; 0.53 GBP; 99.56 YEN/JPY.,6.44 CYN, 1,117.32 KRW. See further the Bank of Canada currency converter at:

<http://www.bankofcanada.ca/en/rates/converter.html>

A bank card can be used to withdraw Canadian currency at Automated Teller Machines (ATMs) from personal bank accounts through Interac and other similar services. Major credit cards such as VISA, Mastercard, American Express and some other credit cards are accepted in most hotels, restaurants and shops. Public transportation requires exact change or tickets, and small shops only accept cash (or in some cases debit cards).

### **Insurance:**

Delegates are advised to secure travel, medical, personal accident and baggage insurance in their own country prior to departure. Organizers cannot accept any responsibility for accidents, losses and/or damages that may occur.

**Electricity Supply:**

Electricity supply in Canada is 120 volts, 60 Hz and uses the 2-prong, flat style connector that is standard throughout North America. Most receptacles now also accept the 2-prong connector with a third, round grounding prong. Delegates are advised to bring an adapter if needed.

**Taxes and Tipping:**

In Canada, there is a federal sales tax of 5% on all goods and services (GST). All provinces (except Alberta) have a provincial sales tax (PST). In Ontario, the PST (or Social Service/Retail Tax) is 8% on most goods and services. It is customary to add a tip of 12-15% for good service in restaurants and other service establishments.

**Visiting Ottawa and Canada:**

Information on things to see and do in Ottawa and the surrounding area can be found at website: <http://www.ottawatourism.ca/> . Most tourist sites in the city centre are within walking distance of the meeting hotel. The entire Ottawa and Gatineau (Quebec) Region is easily accessible from the meeting hotel using public transit services. The OC Transpo Bus Transitway passes next to the hotel on Albert St. (westbound) and on Slater St. (eastbound, one block south).

For information on OC Transpo services, visit <http://www.octranspo.com/>.

For information on Société de Transport de L'Outaouais (Gatineau), visit <http://www.sto.ca/>

For information on Canada, visit <http://www.travelcanada.ca/>