

ISO/IEC JTC 1/SC 32 N 0940

Date: 2003-02-01

REPLACES:

<p style="text-align: center;">ISO/IEC JTC 1/SC 32</p> <p style="text-align: center;">Data Management and Interchange</p> <p style="text-align: center;">Secretariat: United States of America (ANSI)</p> <p style="text-align: center;">Administered by Pacific Northwest National Laboratory on behalf of ANSI</p>
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*Pacific Northwest National Laboratory (PNL) administers the ISO/IEC JTC 1/SC 32 Secretariat on behalf of ANSI

**[Meeting Report for the ISO/IEC JTC 1/SC 32 Plenary Meeting,
Monday 2003-01-27, 09:00 am – 11:00 am
Friday 2002-01-31, 09:00 am – 10:00 am
Santa Fe, New Mexico, United States of America**

MONDAY 2003-01-27

- 1 Opening of Meeting (Monday 9:00 a.m.)
The meeting was called to order by the Chairman – Bruce Bargmeyer at 9:00a.m.
- 2 Roll Call of Delegates
Ten National Bodies were present. Australia, Canada, China, Finland, Germany, Japan, Republic of Korea, The Netherlands, United Kingdom, and United States.
- 3 Appointment of Action Item Recorder
Tim Bourne was appointed Action Item Recorder
- 4 Appointment of Drafting Committee
Jake Knoppers (WG 1), Tim Bourne (WG 2), (WG 3), and (WG 4) were appointed to the Drafting Committee
- 5 Adoption of Agenda
Document: 32N0934 – final draft Agenda for the ISO/IEC JTC 1/SC 32 Plenary Meeting, Monday 2003-01-27 and Friday 2003-01-31, Santa Fe, NM, USA
The agenda was adopted as modified.
- 6 Report of the Chairman
Document: 32N0880- Business Plan for ISO/IEC JTC 1/SC 32 – September 2002.
The chairman requested additions and changes to the Plan from the Working Groups. Additional information is desired before the next JTC 1 meeting.
- 7 Report of the Secretariat
Document: 32N0916 - Secretariat Report for ISO/IEC JTC 1/SC 32 – Data Management and Interchange
Document: 32N0951 - UK proposal on the future of Rapporteur Group 1 (SC 32/RG 1)
A special group was formed to address the future of Rapporteur Group 1. This was opened to all delegates. The agreement was to be prepared as resolutions at the closing plenary.
- 8 Liaison Reports
 - 8.1 Reports of Liaisons
(presentation of written reports only)
Specific ISO/IEC liaisons will be added to the agenda upon receipt of written contributions to the Plenary.
Document: 32N0911 - SC 34 Liaison Report
Document: 32N0912 - W3C Liaison Report
 - 8.2 Report of the MoU ISO IEC UN/ECE Management Group
Document: 32N0927 - Meeting Report of the Ninth Meeting of the ISO IEC ITU UN/ECE MoU Management Group – December 2002

- 8.3 Request for Liaison - ISO/TC 127/WG 2, "Mobile construction machinery - Work-site data exchange"
Document: 32N0924 - Request for Liaison - ISO/TC 127/WG 2, "Mobile construction machinery - Work-site data exchange"
Their request for liaison was approved at the SC 32 meeting.
- 9 Review of recent ISO/IEC JTC 1 decisions affecting SC 32
- 9.1 Review of Resolutions Taken at the October 2002 ISO/IEC JTC 1 Meeting
Document: 32N0901- Resolutions Adopted at the Sophia Antipolis, France JTC 1 Meeting
- 9.2 JTC 1 Request for Comments on Resolution 30
Document: 32N0913- Request for Comments
- 9.3 JTC 1 Resolution 51 – Standards Metadata
Document: 32N0917- US contribution in reference JTC1 Sophia-Antipolis Resolution #25 on "Standards Metadata"
Document: 32N0932 - ISO/TC 47/SC 4 Comments on 32N0917
- 9.4 JTC 1 Resolution 39 – Internationalization and Localization
Document: 32N0918- US contribution in reference JTC1 Sophia-Antipolis Resolution #39 on Internationalization and Localization
- 9.5 Referencing Explanatory Reports
Document: 32N0914 - Avoiding Referencing Explanatory Reports for documents from certain sources
- 10 Project Status for Beginning the Meeting
These topics are presented at the opening plenary for Working Group review and update at the closing plenary.
- 10.1 Review of Standards and Technical Reports due for Periodic Review
Document: 32N0915 – Project Review Dates
- 10.2 Work items on which no progress is being made – Status and action to be taken
none
- 10.3 Review Priorities and Target Dates
Document: 32N0897 – Project Summaries
Document: 32N0898 – Projects by Working Group
Document: 32N0899 – Summary List of Published SC 32 Standards
- 10.4 Proposed Work - National Body Comments
Document: 32N0919 – US contribution on the use of a registration authority to maintain on-line access to ISO/IEC 11179 attributes
Document: 32N0928 – Canadian Response to SC32 N0919 – Proposed NWI Metadata Registries (MDR) – Part x: Registration Authority Process
- 11 Initial offerings for Subsequent Meetings
Document: 32N0931 - Offer for hosting the ISO/IEC JTC1/SC32 meeting (2004)

12 Organizational Issues for the Meeting

- 12.1 Working Group Report Format
 - Resolution Template
 - Liaison Update
 - Project Update

12.2 Review of Ad Hoc Groups for the SC 32 Plenary (if necessary)

12.3 NB offer

Document: 32N0931 - Offer for hosting the ISO/IEC JTC1/SC32 meeting (2004)

12.4 Identification of New Issues

13 Topic from Friday Agenda 15.1 Working Group 1 – Open-edi – H. Pelkonen (Finland)

Document: 32N0941 WG 1 Resolutions

Document: 32N0942 WG 1 Meeting Report

Monday 2003-01-27 Tutorials (Immediately following the Opening Plenary)

After the Opening Plenary on Monday 27th January 2003 there will be tutorial presentations by each of the Working Groups on work in their areas. These are outside of the SC 32 Plenary Meeting but includes here since they are SC 32 activities.

1. Working Group 1 – Open-edi – J. Knoppers (Canada)

Document: 32N0953 WG 1 Presentation

2. Working Group 2 – Metadata – F. Farance (USA)

Document: 32N0954 WG 1 Presentation

3. Working Group 3 – Database Languages – J. Melton (US)

Document: 32N0955 WG 1 Presentation

FRIDAY 2003-01-31 Opening of Meeting (Friday 9:00 a.m.)

15. Reports of Working Groups (including project status reports) –

Written Meeting reports and resolutions to be submitted by Conveners prior to the Plenary [Thursday 1400].

15.1. Working Group 1 – Open-edi – H. Pelkonen (Finland)

This was addressed in Monday's opening plenary

Document: 32N0941 WG 1 Resolutions

Document: 32N0942 WG 1 Meeting Report

15.2. Working Group 2 – Metadata – L. Fitzwater (USA)

Document: 32N0943 WG 2 Resolutions

Document: 32N0944 WG 2 Meeting Report

- 15.3. Working Group 3 – Database Languages – S. Cannan (Netherlands)
Document: 32N0945 WG 3 Resolutions
Document: 32N0946 WG 3 Meeting Report
- 15.4. Working Group 4 – SQL Multimedia & Application Packages – K. Shibano (Japan)
Document: 32N0947 WG 4 Resolutions
Document: 32N0948 WG 4 Meeting Report
- 15.5. Rapporteur Group 1 – Reference Model for Data Management – M. Newton (UK)
 (the RG is not meeting)

- 16. Review of Business Plan Changes
Document: 32N0880- Business Plan for ISO/IEC JTC 1/SC 32 – September 2002
 No revisions to the Business Plan were received during the meeting.

- 17. Review of SC 32 level liaison assignments (This does not contain WG Liaisons)

- 17.1. Review and Confirmation of Liaison Assignments
Document: 32N0938

- 18. Subsequent SC 32 meeting requirements

- 18.1. Review and Approval of SC 32 Meeting Calendar

Dates	Location	Status
2004.05.17-28	Xian, China	NB offer in 32N0931

The next meeting is now proposed for Xian, China in May 2004. Other National Bodies were encouraged to offer meeting sites. The resolution to encourage facilities fees for SC 32 meetings may lead to additional offers for meetings.

- 19. Items for future work
None
- 20. Any other business
None
- 21. Approval of Resolutions
Document: 32N0939
- 22. Close of Meeting
The meeting Adjourned at 10:00