

ISO/IEC JTC 1/SC 32 N 0765

Date: 2002-03-08

REPLACES: --

<p>ISO/IEC JTC 1/SC 32</p> <p>Data Management and Interchange</p> <p>Secretariat: United States of America (ANSI)</p> <p>Administered by Pacific Northwest National Laboratory on behalf of ANSI</p>
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DOCUMENT TYPE	Logistical information for meeting
TITLE	Logistic Information The ISO/IEC JTC1/SC32 Seoul Meetings April 29 th ~ May 10 th , 2002 Seoul, Korea
SOURCE	National Body – Republic of Korea
PROJECT NUMBER	
STATUS	Logistical information, Meeting registration form and Hotel registration form. NOTE the deadlines for the hotel.
REFERENCES	
ACTION ID.	FYI
REQUESTED ACTION	
DUE DATE	
Number of Pages	9
LANGUAGE USED	English
DISTRIBUTION	P & L Members SC Chair WG Conveners and Secretaries

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available from the JTC 1/SC 32 WebSite <http://www.jtc1sc32.org/>

*Pacific Northwest National Laboratory (PNL) administers the ISO/IEC JTC 1/SC 32 Secretariat on behalf of ANSI

Logistic Information

The ISO/IEC JTC1/SC32 Seoul Meetings
April 29th ~ May 10th, 2002
Seoul, Korea

Hosted by **KATS**
(Korean Agency for Technology and Standards)

Organized by **KSA**
(Korea Standards Association)

MEETING PLACE

Sheraton Walker Hill Hotel

San 21, Kwangjang-dong, Kwangjin-ku, Seoul 143-708, Republic of Korea

Tel : +82-2-450-4647

Fax: +82-2-450-4664

<http://www.walkerhill.co.kr>

MEETING DATES

First Week Monday 29th April – Friday 3rd May 2002

SC32/WG 02 Meeting Wed 01 May – Fri 03 May 2002

SC32/WG 03 Meeting Mon 29 April – Fri 03 May 2002

SC32/WG 05 Meeting Mon 29 April – Fri 03 May 2002

Second Week Monday 6th May – Friday 10th May 2002

SC 32 Open Plenary Mon 06 May

SC32/WG 01 Meeting Mon 06 May – Fri 10 May 2002

SC32/WG 02 Meeting Mon 06 May – Fri 10 May 2002

SC32/WG 03 Meeting Mon 06 May – Fri 10 May 2002

SC32/WG 04 Meeting Mon 06 May – Fri 10 May 2002

SC32/WG 05 Meeting Mon 06 May – Fri 10 May 2002

SC32 Closing Plenary Fri 10 May

MEETING HOST

The meeting is hosted by Korea Agency for Technology and Standards (KATS), which serves as the Korea National Body of ISO and IEC.

CONTACT FOR MEETING

KATS: # 2, Joongang-dong, Kwachon-si, Kyonggi-do, Republic of Korea

Korean Agency for Technology and Standards, MOCIE

Min-Hwa Jeong

Tel: +82-2-509-7404

E-mail: mhjeong@ats.go.kr

KSA: 13-31, Yoido-dong, Yongdungpo-ku, Seoul, Republic of Korea

Korean Standards Association

Se-Soon Oh

Tel: +82-2-369-7950

E-mail: ssoh@kisi.or.kr

REGISTRATION

Delegates for the ISO/IEC/JTC1/SC32 Meetings are requested to complete the registration form attached in **Annex 1**, and reply ***no later than 1st April 2002*** by e-mail or fax.

SOCIAL EVENTS

Delegates and their accompanying persons are cordially invited to attend the reception. The reception for ISO/IEC/JTC1/SC32 participants will be held in the evening of the 7th(Tue) May. The detailed schedule and location for the social event will be announced at the Plenary meeting.

TRANSPORTATION

A flight to Seoul is mainly available Incheon International Airport located about 40km from Seoul. For transportation to the Sheraton Walker Hill Hotel, we recommend the KAL limousine bus service provided by Korean Airlines at the Incheon International Airport. The fare requires local currency 10,000 Won.

- ◆ Limousine bus stop : Entrance 4B or 9B
- ◆ Time : 5:40 a.m – 10:30 p.m (every 20 or 30 min)
- ◆ Fare : 10,000 Won (local currency)

See web site <http://www.airport.or.kr> (English → From/To IIA → Bus stops & Routes)

HOTEL INFORMATION

Delegates are responsible for making their own hotel reservations. Please note that you may have difficulty in acquiring accommodations if you do not register early. For the hotel room price at the group rate, reservation should be made no later than 1st April 2002.

Special arrangements have been made with the Sheraton Walker Hill Hotel(**Annex 2**) to accommodate delegates and their accompanying persons of ISO/IEC/JTC1/SC32 meetings. The room rate for a deluxe (double or twin) room is 215,000 Won (excluding 10% service charge). Staying at the Sheraton Walker Hill Hotel entitles you to a 10% discount for meals at the various restaurants in the hotel.

For a more economical choice, The **Dong Seoul Hotel(Annex 3)** located a few minutes away from the meeting place (the Sheraton Walker Hill Hotel) is available. The room rate for a standard room(double or twin) is **88,800 Won** (including tax and service charge). Transportation to the meeting place is approximately 10 minutes by taxi.

Dong Seoul Hotel

Phone: +82 2 455 1100

Fax: +82 2 455 6311

E-mail: dshotel@kornet.net

◆ Free Shuttle Bus Service ◆

Sheraton Walker Hill Hotel offers shuttle bus service free of charge for your convenience.

Kangbyun Subway Station Bound (Operation Hours : 6:00 a.m. ~ 11:20 p.m.)

Departs every 20 minutes

The Dong Seoul Hotel is near the Kangbyun Subway Station

◆ Transportation to the Dong Seoul Hotel from Incheon International Airport ◆

Limousine bus stop : Entrance 4B or 9B(the same line as the above)

(Incheon International Airport-Lotte World HTL-**Dong Seoul Terminal**-Walker Hill HTL)

Please, get off the Dong Seoul Terminal, which is near the Dong Seoul Hotel

GENERAL INFORMATION

1) Visa

Any foreign visitor wishing to enter the Republic of Korea should have a valid passport and an entry visa. But visitors for sightseeing and meetings with confirmed outbound tickets may stay in Korea up to 30 days without visa, except for nationals of countries as follows:

Albania, Armenia, Azerbaijan, Belarus, Bosnia-Herzegovina, Cambodia, China P.R, Cuba, Georgia, Ghana, India, Iran, Kazakhstan, Kyrgyzstan, Laos, Macedonia, Moldova, Mongolia, Myanmar, Nepal, Nigeria, Palestine, Philippines, Russia, Sri Lanka, Tadjikistan, Turkmenistan, Ukraine, Uzbekistan and Vietnam.

For more information contact Korean Embassies or consulates and check the following website. http://mofat.go.kr/en/visa/e_visa.mof

2) Weather

The weather in Seoul in May is sunny and mild during the day and a little bit hot in the noon. Temperature during the day ranges from 18 to 24 (64 to 75) while temperature at night can fall to 14°C (57).

3) Currency and Credit Cards

The unit of currency in Korea is *WON*. Coin denominations are 10, 50, 100, 500. Bank notes are 1,000, 5,000, 10,000. Bank checks are circulated in denominations of 100,000 and over. The exchange rate is approximately 1,320 Won to US\$1.00 as of March 2002. Currency exchange offices are located at local banks, airport and hotels.

US dollars and credit cards are also acceptable in many hotels. Please note that most restaurants and shops accept only Korean Currency for a small amount of payment.

4) Business Hours

Most offices are open 9am to 6pm from Monday to Friday, and up to 1pm on Saturday. Banks are working from 9:30am to 4:30pm on weekdays and from 9:30am to 1:30pm on Saturday.

5) Electricity

220 Volt (60Hz) only is available at the meeting place. A round two-pin plug is used.

6) Telephone

There are public telephones throughout the city. Phone cards in 2,000, 3,000, 5,000 or 10,000 won can be purchased at hotels. How to make international call is to press 001 or 002(international access code) first and then press country code, area code and personal telephone number.

7) Sightseeing

For any information on sightseeing of Korea, please visit Korea National Tourism Organization homepage <http://www.visitkorea.or.kr>

<Annex 1>

Registration Form

ISO/IEC JTC1/SC32 Plenary & WG Meetings
29th April - 10th May 2002

Please complete this form and send it by either E-mail or Fax to :

Douglas D. Mann Fax : +1-703-671-9180 E-mail : MannD@battelle.org

And Minhwa Jeong Fax : +82-2-507-1924 E-mail : mhjeong@ats.go.kr

Please reply by 2002/04/01

PLEASE WRITE IN BLOCK LETTERS

The following individual will attend the ISO/IEC/JTC1 SC 32 plenary & WG meetings as:

delegate from the National Body of

as Head of Delegation.

representative from Liaison

(Mr/Ms/Dr./Prof.) Family Name:		First name:	
Organization:			
Address:			
City:		County:	
Tel.:		Fax:	
E-mail address:			
Country of Delegation:		Date of Arrival:	
Participating WG:		Date of Departure:	
Accompanied by(Mr/Ms/Mrs)			
special requirements:			

Please advise the secretariat the details of the accommodation you will be using in Seoul.

Accommodation Information:	
Hotel Name:	
Arrival Date:	
Departure Date:	

<Annex 2>

Hotel Reservation Form
ISO/IEC JTC1/SC32 Plenary & WG Meetings

To : Sheraton Walkerhill Hotel

Mater No : IRB28

Please complete this form and return **directly by fax** to the hotel **before 1 April 2002**.

Ms. Seung-Min Yoo

Tel + 82 2 450 4647

Fax + 82 2 450 4664

<http://www.walkerhill.co.kr>

Room rates:

ROOM TYPE	KOREAN() RATE
Deluxe Double	215,000
Deluxe Twin	215,000

Excluding service charge(10%) and breakfast

\$1≡ 1,320 : as of March, 2002

Arrival Date: _____ Estimated Arrival Time _____	
Departure Date: _____	
Family Name: _____	First Name: _____
Address : _____	
Phone: _____	Fax: _____
E-mail: _____	
Room type: _____	

Payment Details : A credit card number is required to guarantee your reservation.

CARD: MASTER CARD <input type="checkbox"/> VISA <input type="checkbox"/> AMEX <input type="checkbox"/> DINERS <input type="checkbox"/> OTHER <input type="checkbox"/>	
Name _____	Card Number: _____
Expiry Date: _____	
Signature: _____	

<Annex 3>

Hotel Reservation Form
ISO/IEC JTC1/SC32 Plenary & WG Meetings

To : Dong Seoul Hotel

Mater No : KATS

Please complete this form and return **directly by fax** to the hotel **before 1 April 2002**.

Ms. Inn-Hee Hwang

Tel + 82 2 455 1100

Fax + 82 2 455 6311

<http://dshotel.okhome.co.kr>

Room rates:

ROOM TYPE	KOREAN() RATE
Standard Double	88,800
Standard Twin	88,800

Including tax & service charge, but not breakfast

\$1≡ 1,320 : as of February, 2002

Arrival Date: _____ Estimated Arrival Time _____	
Departure Date: _____	
Family Name: _____	First Name: _____
Address : _____	
Phone: _____	Fax: _____
E-mail: _____	
Room type: Deluxe Twin	

Payment Details : A credit card number is required to guarantee your reservation.

CARD: MASTER CARD <input type="checkbox"/> VISA <input type="checkbox"/> AMEX <input type="checkbox"/> DINERS <input type="checkbox"/> OTHER <input type="checkbox"/>	
Name _____	Card Number: _____
Expiry Date: _____	
Signature: _____	