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ISO/IEC JTC 1/SC 32

Data Management and Interchange

Secretariat: United States of America (ANSI)
Administered by Pacific Northwest National Laboratory on behalf of ANSI

DOCUMENT TYPE	Logistical information for meeting
TITLE	SC 32 Meeting Logistical Information for the January 2000 SC 32 Santa Fe and SC 32/WG meetings
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PROJECT NUMBER	
STATUS	For those attending the SC 32 and its working group meetings. Please register for the meeting and for the hotel
REFERENCES	
ACTION ID.	FYI
REQUESTED ACTION	Please Register
DUE DATE	
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Douglas Mann, Secretariat, ISO/IEC JTC 1/SC 32

Pacific Northwest National Laboratory *, 901 D Street, SW., Suite 900, Washington, DC, 20024-2115, United States of America

Telephone: +1 703 575 2114; Facsimile; +1 703 681 9180; E-mail: MannD@battelle.org

*Pacific Northwest National Laboratory (PNL) administers the ISO/IEC JTC 1/SC 32 Secretariat on behalf of ANSI

**Welcome to the site for the January 2000 Meeting
of
ISO/IEC JTC 1/SC 32 - Data Management and Interchange.**

The host for the meetings is the [US Environmental Protection Agency](#).

The web site for this material is at:

<http://www.sdct.itl.nist.gov/~ftp/x318/sc32wg2/2000/events/sc32-santa-fe/index.htm>

Registration

You may register online at:

<http://www.sdct.itl.nist.gov/~ftp/x318/sc32wg2/2000/events/sc32-santa-fe/index.htm>

This information is about the SC 32 meetings and about Working Group and other related meetings to be held in conjunction with SC 32. The meetings will be held in Santa Fe, New Mexico, USA.

If you plan to attend any of the SC 32 meetings or any of the Working Group meetings, please register. There is a registration fee of US\$100. Please register immediately, even if you cannot make immediate payment. Registration can be completed now with payment made later.

Please also register at for your room at the La Fonda as soon as possible. There is a block of rooms held for SC 32, but this could fill up with Open Forum participants. Reserve your room now; you can cancel room reservations up to 3 days before the meetings.

SC 32 Registration

Welcome to the SC 32 Registration site. We look forward to seeing you in January. Please provide the following information.

Please check appropriate boxes if answers to these are yes

D Are you attending as a Delegate?
or
 EX Are you attending as an Expert?
 HD Are you the Head of Delegation?

Working Group Membership

WG1 Working Group 1
 WG2 Working Group 2
 WG3 Working Group 3
 WG4 Working Group 4
 WG5 Working Group 5

**First Name*

**Last Name*

Title

**Organization*

Street address

Address (cont.)

City

State/Province

Zip/Postal code

Country

**Work Phone*

FAX (e.g. 123-555-1212)

Email

URL

Comments
(if any):

*Indicates a required field.

This registration form may be filled out online at:

<http://www.sdct.itl.nist.gov/~ftp/x318/sc32wg2/2000/events/sc32-santa-fe/index.htm>

You may mail or fax it to:

Lesa Faris
ISO/IEC JTC 1/SC 32 Santa Fe Meeting
The Marasco Newton Group, Ltd.
2801 Clarendon Blvd. Suite 100
Arlington, Virginia 22201
USA

Phone +1 703 284 9475
Fax +1 703 516 9108

General Information

SANTA FE

One of the most unique and historic cities in the U.S., Santa Fe is located in northern New Mexico at an elevation of 7,000 feet (2,100 meters) in the foothills of the Sangre de Cristo Mountains, with nearby peaks as high as 12,000 feet.

Santa Fe has a rich and varied history. Founded in 1607, it is the oldest capital city in America, and the oldest European community west of the Mississippi River. In recent years Santa Fe has become one of the premier tourist destinations in the U.S. It is a sophisticated city of 60,000 which offers 200 restaurants, 150 art galleries, 50 Native American jewelry shops, 13 major museums, and a world famous opera company. For more information about Santa Fe.

CLIMATE

In January the average high temperature in Santa Fe is 40F/4C and the average low is 19F/7C. Snow is to be expected this time of the year, and world class [skiing](#) is available near Santa Fe.

CONFERENCE HEADQUARTERS

La Fonda Hotel, 100 East San Francisco Street, Santa Fe, NM 87501

The historic La Fonda Hotel is the site for the Open Forum on Metadata Registries. To maximize opportunities for sharing information, informal discussions, and networking, participants are encouraged to stay at the hotel. Special arrangements have been made for ethernet (T-1 line) Internet connections in the conference office. Participants can choose to use direct ethernet connections from their laptops or from a bank of PCs that will be available.

The La Fonda Hotel is holding a block of rooms for the Open Forum & SC 32 meetings. Call La Fonda reservations directly at 1-800-523-5002 or 1-505-982-5511 from outside the U.S. and be sure

to ask for the discounted "**Open Forum & SC 32**" conference rate of \$78 for single occupancy rooms and \$93 for double. Deluxe rooms are also available at the pre-negotiated rate of \$149 for single and \$164 for double occupancy. Reservations can be made over the Internet by clicking [HERE](#).

Reservations must be received by La Fonda Hotel no later than 12 p.m., December 24, 1999 in order to get the discounted conference rate. Reservation requests will be confirmed only if guaranteed with a valid credit card. A 72-hour notice (3 days before arrival date) of cancellation is required or your room will be billed directly to your credit card.

Check-in time is 3 p.m.; checkout time is 12 p.m.

INSURANCE

The organizers cannot accept responsibility for accidents, losses, and/or damages that may occur. Delegates are advised to obtain travel, medical, personal accident and luggage insurance in their home countries prior to departure.

MEDICAL CARE

St. Vincent Hospital
455 St. Michael's Dr.
Santa Fe, NM
505-983-3361

POWER & TELEPHONE CONNECTIONS

Electrical voltage is 120 AC 60 cycles, with U.S. style three-pin socket. A number of electrical extension cords and multiple outlet power strips will be available for use in the meeting rooms. Hotel rooms will have telephones that can be used for laptop connections. Telephone outlets are the American modular plugs (RJ11).

Transportation Information

AIRPORT INFORMATION

Most participants will fly into the [Albuquerque International Sunport Airport](#) and take ground transportation to the hotel. Albuquerque International Airport is approximately one hour's drive from Santa Fe.

- Sandia Shuttle provides daily service from Sunport Airport to the La Fonda Hotel at a cost of \$20 one-way. Reservations must be made in advance by calling 505-474-5696.
- Grey Line of Albuquerque provides daily shuttle service from Sunport Airport to the La Fonda Hotel at a cost of \$25 one-way. Reservations must be made at least 24-hours in advance by calling 800-256-8991 or 505-242-3880.
- Local limousine service is provided by Limotion Santa Fe at 505-820-0816. Approximate limousine charges for one-way service from Sunport Airport to the La Fonda Hotel is \$126 inclusive of tax.
- Albuquerque Cab Company provides service from Sunport Airport to the La Fonda Hotel at a cost of approximately \$125 one-way. Advance reservations can be made by calling 505-883-4888.

Those participants who wish to fly to Santa Fe can contact the following airline served by the Santa Fe Municipal Airport:

- United Express +1 505-473-4118; +1 800-241-6522

SANTA FE PUBLIC TRANSPORTATION

- Public bus transportation in Santa Fe is provided by Santa Fe Trails, 505-438-1464, which serves the city with six routes. Santa Fe Trails operates from 6:30 a.m. to 7:30 p.m., Monday through Friday and 7 a.m. to 7 p.m. on Saturdays. There is no Sunday service.
- Taxi service is provided by Capital City Cab Co. at 505-438-0000.

CAR RENTAL

Car Rental at the Albuquerque International Airport:

Alamo Rent-A-Car	505-842-4057	800-327-9633
Avis Rent-A-Car	505-842-4080	800-331-1212
Budget Car Rental	505-768-5900	800-527-0700
Dollar Rent-A-Car	505-842-4224	800-800-4000
Hertz Rent-A-Car	505-842-4235	800-654-3131
National Car Rental		800-227-7368

Payless Car Rental 800-729-5377

Thrifty Car Rental 505-842-8733 800-367-2277

Car rental in Santa Fe:

Avis Rent-A-Car
Garrett's Desert Inn
311 Old Santa Fe Trail
505-982-4361; 800-331-1212

Budget Rent-A-Car
1946 Cerrillos Road
505-984-8028; 800-527-0700

Enterprise Rent-A-Car
2641 Cerrillos Road
505-473-3600; 800-325-8007

Hertz Rent-A-Car
Hilton of Santa Fe
100 Sandoval
505-982-1844; 800-654-3131

Thrifty Car Rental
2721 Cerrillos Road
800-474-3365; 800-367-2277

Visitor Information

Santa Fe Convention & Visitors Bureau

Sweeney Center
201 W. Marcy St.
Santa Fe, NM 87501-0909
505-984-6760; 800-777-2489

CREDIT CARDS

American Express, Diners Club, MasterCard, Visa and other credit cards are generally accepted in hotels, restaurants and shops. Call ahead to make sure your preferred method of payment is accepted in the establishment you are visiting.

VISAS, PASSPORTS, AND FOREIGN VISITOR ASSISTANCE

Foreign visitors entering the United States must have a valid passport. Some visitors will require a visa, which must be issued at an U.S. embassy consulate before travel to the U.S. Please check with the closest U.S. embassy or consulate, or with your travel agent, to determine if you need a visa.

International visitors can receive special assistance at the Santa Fe Council on International Relations, which is located in Room 281 at La Fonda Hotel. Their telephone number is 505-982-4931. Information via mail can also be received by writing PO Box 1223, Santa Fe, NM, 87504-1223.

Foreign currency exchange services are available at The Bank of America, Santa Fe, 1234 St. Michael's Dr. 505-471-1234.

Japanese visitors can contact the Santa Fe Japan Connection for tours and interpretation services. They can be reached at 3048 Cliff Palace, Santa Fe, NM 87505 or by calling 505-471-9022.