

# ISO/IEC JTC 1/SC 32 N 0276

Date: 1999-05-14

REPLACES: -32N0256

<p style="text-align: center;"><b>ISO/IEC JTC 1/SC 32</b></p> <p style="text-align: center;"><b>Data Management and Interchange</b></p> <p style="text-align: center;"><b>Secretariat: United States of America (ANSI)</b> <b>Administered by Pacific Northwest National Laboratory on behalf of ANSI</b></p>
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<b>DOCUMENT TYPE</b>	Meeting Agenda
<b>TITLE</b>	Revised draft Agenda for the ISO/IEC JTC 1/SC 32 Plenary Meeting, Monday 1999-05-24 and Friday 1999-05-28, Matsue, Japan
<b>SOURCE</b>	SC 32 Secretariat
<b>PROJECT NUMBER</b>	
<b>STATUS</b>	Any additions should be submitted to the SC 32 Secretariat as soon as possible. For information and review in preparation of the JTC 1/SC 32 meeting in Matsue.
<b>REFERENCES</b>	
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\*Pacific Northwest National Laboratory (PNL) administers the ISO/IEC JTC 1/SC 32 Secretariat on behalf of ANSI

*[Revised draft]* **Agenda for the ISO/IEC JTC 1/SC 32 Plenary Meeting,**  
**Monday 1999-05-24, 09:00 am – 12:00 noon**  
**Friday 1999-05-28, 09:00 am – 17:00 pm**  
**Matsue, Japan**

**MONDAY 1999-05-24**

1. Opening of Meeting ( Monday 9:00 a.m.)
2. Roll Call of Delegates
3. Adoption of Agenda  
**Document: SC 32 N 0276**
4. Appointment of Drafting Committee
5. Report of the Chairman
6. Report of the Secretariat  
**Document: 32N0249**
7. Liaison Reports
  - 7.1. Reports of ISO/IEC Liaisons  
(presentation of written reports only)  
Specific ISO/IEC liaisons will be added to the agenda upon receipt of written contributions to the Plenary.  
**Document: 32N0249 Part 2 Clause 2.1 (list of Liaisons)**
  - 7.2. Reports of External Liaisons  
(presentation of written reports only)  
Specific liaisons will be added to the agenda upon receipt of written contributions to the Plenary.  
**Document: 32N0249 Part 2 Clause 2.1 (list of Liaisons)**
  - 7.3 Report of the MoU ISO IEC UN/ECE Management Group
8. Review of Business Plans  
**Document: 32N0249 Part 1**
9. Review of recent ISO/IEC JTC 1 decisions affecting SC 32
  - 9.1. Review of Resolutions Taken at the January 1999 ISO/IEC JTC 1 Meeting  
**Document: 32N0255**
10. Organizational Issues for the Meeting

- 10.1. Working Group Report Format
- 10.2. Review of Ad Hoc Groups for the SC 32 Plenary (if necessary)
- 10.3. Review of Standards and Technical Reports due for Periodic Review
- 10.4. Discussion of Work Group Activity
  - WG 5 Activity
    - Document: 32N0258**
    - Document: 32N0268**
    - Document: 32N0274**
  - NWI proposals
    - Document: 32N0271**
    - Document: 32N0272**
  - Export/Import project and WG 5 Title
    - Document: 32N0242**
    - Document: 32N0269**
    - Document: 32N0270**
- 11. Review of SC 32 Guidelines for the Production, Distribution, and Storage of SC 32 Documents 32N0149
  - Document: 32N0149**
- 12. Initial offerings for Subsequent Meetings

**FRIDAY 1999-05-28**

- 13. Reports of Working Groups (including project status reports) –  
**Written reports to be submitted by Conveners prior to the Plenary.**
  - 13.1. Working Group 1 – Open-edi – H. Pelkonen (Finland)
    - Document: \***
  - 13.2. Working Group 2 – Metadata – E. Christian (USA)
    - Document: \***
  - 13.3. Working Group 3 – Database Languages – S. Cannan (Netherlands)
    - Document: \***
  - 13.4. Working Group 4 – SQL Multimedia & Application Packages – K. Shibano (Japan)
    - Document: \***

- 13.5. Working Group 5 – Remote Database Access – J. Hadjoannou (UK)  
**Document:** \*
- 13.6. Rapporteur Group 1 – Reference Model for Data Management – M. Newton (UK)  
**Document:** \*
- 13.7. Rapporteur Group 2 – Export/Import – J. Berube (Canada)  
**Document:** \*
- 14. Review Priorities and Target Dates
  - 14.1. Approval of Proposed Subdivisions of Projects or Minor Enhancements of Existing Work  
**Document:** \*
  - 14.2. Approval of Recommendations on Standards and Technical Reports due for Periodic Review
- 15. Documents for periodic review (if applicable)
- 16. Work items on which no progress is being made – Status and action to be taken
- 17. Items for future work
- 18. Review of Project Editor and liaison assignments
  - 18.1. Review and Confirmation of Liaison Assignments  
**Document:** \*
  - 18.2. Review and Confirmation of Project Editor Assignments  
**Document:** \*
- 19. Subsequent meeting requirements
  - 19.1. Review and Approval of SC 32 Meeting Calendar  
**Document:** \*
- 20. Any other business
- 21. Approval of Resolutions
- 22. Close of Meeting

\* To be circulated prior to the meeting